

**MINNS S. (M.S.) ROBERTSON PAPERS**

Mss. 2797

Inventory

Compiled by  
Camille Boechler

Louisiana and Lower Mississippi Valley Collections  
Special Collections, Hill Memorial Library  
Louisiana State University Libraries  
Baton Rouge, Louisiana State University

2024

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**SUMMARY**

<b>Size</b>	5 linear feet.
<b>Geographic Locations</b>	Louisiana.
<b>Inclusive Dates</b>	1910-1968, undated.
<b>Bulk Dates</b>	1940-1955.
<b>Languages</b>	English.
<b>Summary</b>	The Minns S. (M.S.) Robertson Papers contain the professional papers of M.S. Robertson, Research Professor in the Louisiana State University College of Education from the late 1940s to the mid-1950s. The papers contain correspondence, organizational records, printed materials, and research files.
<b>Access Restrictions</b>	None.
<b>Reproduction Note</b>	May be reproduced.
<b>Copyright</b>	For those materials not in the public domain, copyright is retained by the descendants of the creators in accordance with U.S. Copyright law.
<b>Related Collections</b>	None.
<b>Citation</b>	Minns S. (M.S.) Robertson Papers, Mss. 2797, Louisiana and Lower Mississippi Valley Collections, LSU Libraries Special Collections, Baton Rouge, La.
<b>Stack Location(s)</b>	43:54-56

### **BIOGRAPHICAL/HISTORICAL NOTE**

Minns Sledge (M.S.) Robertson was born on May 8, 1890, in Alabama. He married Valley Eulalia Goree (1889-1957), with whom he had two daughters, Marjorie Robertson (1918-1973) and Gwendolyn Robertson (1924-1998). Robertson studied and worked in the education field throughout his life. From the late 1930s to the early 1940s, Robertson held the position of State Supervisor of the Education Program at the Louisiana division of the Works Progress Administration. In the mid-1940s Robertson worked as a field representative in the Division of Surplus Property Utilization for the U.S. Office of Education. From the late 1940s to the mid-1950s, Robertson was employed as a Research Professor of Education in the Louisiana State University College of Education, where he also served as an associate director of the Bureau of Educational Materials and Research. He was the author of *Public Education in Louisiana after 1898*, published in 1952 by the Bureau of Educational Materials and Research at the LSU College of Education. Robertson died in April 1968 in Baton Rouge, Louisiana at the age of 77.

### **SCOPE AND CONTENT NOTE**

The Minns S. Robertson Papers contain the professional papers of M.S. Robertson, which include professional correspondence, organizational records, printed materials, and research files. Most of the papers are organizational records from LSU and the College of Education, the National Education Association, the Southern Association of Colleges and Secondary Schools, the United States Office of Education, the Works Progress Administration, and other organizations, primarily related to education. Also included in these papers are printed materials such as journal publications, published articles, standardized test materials, newspaper clippings, printed promotional materials from various organizations, and Robertson's research files and notes.

**LIST OF SERIES AND SUBSERIES**

**Series I. Correspondence, 1940-1956**

**Series II. Organizational Records, 1929-1968, undated**

**Subseries 1. Louisiana State University, 1938-1968, undated**

**Subseries 2. National Education Association, 1932-1955, undated**

**Subseries 3. Southern Association of Colleges and Secondary Schools, 1952-1955**

**Subseries 4. U.S. Office of Education, 1941-1955, undated**

**Subseries 5. Works Progress Administration, 1936-1942**

**Subseries 6. Other Organizations, 1929-1955, undated**

**Series III. Printed Materials, 1931-1954, undated**

**Series IV. Research Files and Notes, 1910-1955, undated**

## **SERIES AND SUBSERIES DESCRIPTIONS**

### **Series I. Correspondence, 1940-1956**

This series contains correspondence collected by Robertson from 1940 to 1956. The personal correspondence in this series (box 1, folders 1-8) includes correspondence between Robertson and his professional colleagues. The remainder of this series (box 1, folders 9-17) includes requests for publication copies (box 1, folders 10-12), letters of commendation for Robertson's *Public Education in Louisiana after 1898* (box 1, folder 13), receipts and invoices (box 1, folder 14), and other various correspondence.

### **Series II. Organizational Records, 1929-1968, undated**

This series contains organizational records collected by Robertson from 1929 to 1968. This series is divided into six subseries. Most records are from LSU, specifically the College of Education (Subseries 1), the National Education Association (Subseries 2), the Southern Association of Colleges and Secondary Schools (Subseries 3), the United States Office of Education (Subseries 4), and the Works Progress Administration (Subseries 5). This series also contains materials and records from other assorted organizations, primarily related to education (Subseries 6). Subseries 1-5 are arranged chronologically. Subseries 6 is arranged alphabetically by the name of the organization.

#### **Subseries 1. Louisiana State University, 1938-1968, undated**

This subseries contains records from LSU, specifically the College of Education, collected by Robertson from 1938 to 1968. Included are assorted departmental records, such as memoranda to faculty and staff, faculty meeting minutes, course materials and records, departmental receipts, and other materials. Records from LSU that are not related to the College of Education (box 1, folders 18-37) are housed together and arranged chronologically from 1941 to 1955. Records from the College of Education (box 1, folders 38-67 and box 2, folders 1-35) are housed together and arranged chronologically from 1938 to 1968.

#### **Subseries 2. National Education Association, 1932-1955, undated**

This subseries contains records from the National Education Association (NEA) collected by Robertson from 1932 to 1954. Included are records from various departments and associations within the NEA, such as the Department of Adult Education (box 2, folders 37-43), the American Association of School Administrators (box 2, folders 46-49), the National Commission on Teacher Education and Professional Standards (box 2, folders 51-52), the American Educational Research Association (box 2, folders 59-62), and others. Also included are newsletters and bulletins, membership information, and annual conference materials. This subseries is arranged chronologically.

**Subseries 3. Southern Association of Colleges and Secondary Schools, 1952-1955**

This subseries contains records from the Southern Association of Colleges and Secondary Schools (SACSS) collected by Robertson from 1952 to 1955. Included are materials from the SACSS Commission on Research and Service (box 2, folders 66-70) and annual conference information (box 2, folders 71-76). Also included are financial/budgetary records (box 2, folder 64), correspondence (box 2, folder 78), and newsletters (box 2, folder 79). This subseries is arranged chronologically.

**Subseries 4. U.S. Office of Education, 1941-1955, undated**

This subseries contains records from the U.S. Office of Education collected by Robertson from 1941 to 1955. This subseries consists primarily of correspondence (box 3, folders 5-18), Division of Surplus Property Utilization records (box 3, folders 25-27), travel documents and vouchers (box 3, folders 29-34), War Assets Administration records (box 3, folders 35-38), and Department of Health, Education, and Welfare records (box 3, folders 43-45). This subseries is arranged chronologically.

**Subseries 5. Works Progress Administration, 1936-1942, undated**

This subseries contains records from the Works Progress Administration (WPA). Included in this subseries are materials from various divisions and programs within the WPA's Education Program of Louisiana, such as the Family Life Education Section (box 4, folders 8-13), the Adult Education Project (box 4, folders 15-19), the Citizenship Program (box 4, folders 24-28) and others. This subseries is arranged chronologically.

**Subseries 6. Other Organizations, 1929-1955, undated**

This subseries contains records from other organizations and associations collected by Robertson from 1929 to 1955 that were not included in the previous five subseries. The organizations and associations included in this subseries are primarily related to education, such as the Louisiana School Board Association (box 5, folders 4-7), the Louisiana State Department of Education (box 5, folders 13-31), the Louisiana Teachers Association (box 5, folders 33-39) and others. This subseries is arranged alphabetically by the name of the organization.

**Series III. Printed Materials, 1931-1954, undated**

This series contains printed materials collected by Robertson from 1931 to 1954, most of which are related to education. Included are journal publications, published articles, standardized test materials, newspaper clippings, and printed promotional materials from various organizations or brands. This series is arranged chronologically.

**Series IV. Research Files and Notes, 1910-1955, undated**

This series contains research files and notes created and compiled by Robertson from 1910 to 1955. Included in this series are Robertson's notes used during the writing of his book *Public Education in Louisiana after 1898* (box 5, folder 86), speeches and addresses given at various public schools in Louisiana, (box 5, folder 80), notes and statistics regarding African American education in Louisiana (box 5, folders 79, 82, and 88), and other research files and notes. This series is arranged chronologically.



**INDEX TERMS**

Materials relating to these people, places, and things can be found in the series indicated, as represented by their numbers.

<b>Adult education--Louisiana.</b>	<b>II</b>
<b>Education--Louisiana.</b>	<b>I-IV</b>
<b>Louisiana. Department of Education.</b>	<b>II</b>
<b>Louisiana School Board Association.</b>	<b>II</b>
<b>National Education Association of the United States.</b>	<b>II</b>
<b>Robertson, M. S. (Minns Sledge), 1890-</b>	<b>I-IV</b>
<b>Southern Association of Colleges and Secondary Schools (U.S.)</b>	<b>II</b>
<b>Teachers colleges--Louisiana.</b>	<b>II-III</b>
<b>United States. Works Progress Administration of Louisiana.</b>	<b>II</b>
<b>United States. Office of Education.</b>	<b>II</b>
<b>Universities and colleges--Louisiana.</b>	<b>I-IV</b>

CONTAINER LIST

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Location   Box   Folder(s)   Contents (with dates)

**Series I: Correspondence, 1940-1956**

43:54	1	1-8	Personal correspondence, 1940-1956
		9	American Red Cross, 1945-1946
		10-12	Publication requests, 1946-1955
		13	Letters of commendation for <i>Public Education in Louisiana after 1898</i> by M.S. Robertson, 1953
		14	Receipts and invoices, 1953-1955
		15	Headquarters Second Air Force, Barksdale Air Force Base, 1954
		16	Visiting committee for Florida A&M College, 1954
		17	Hotel reservations, 1954-1955

**Series II: Organizational Records, 1929-1968, undated**

**Subseries 1. Louisiana State University, 1938-1968, undated**

18	Defense Council "Citizenship in a Democracy" lecture series, 1941
19	Beta Alpha Chapter of Phi Delta Kappa, 1945
20	Distribution of freshman grades, 1948-1949
21	WLSU radio address: "Teacher Education and Professional Standards" by M.S. Robertson, 1949
22	Pamphlets, 1949-1951
23	Materials related to LSU Mission at University of Ryukyus in Okinawa, Japan, 1951
24	Faculty Club materials, 1951-1954
25	Library annual report, 1952-1953
26	Report of the Special Committee on Women's Education, 1953
27	Ninety-third annual commencement program, 1954
28	"For Your Information" administrative reports and weekly calendars, 1954-1955
29-35	Institutional Studies, Office of Registrar enrollment records, 1954-1955
36	Student Employment and Scholarships Office records, 1955
37	Summary of the final report to the University Committee on Social Security legislation and its application to university employees, 1955
38	College of Education: guides to teaching, 1938
39	College of Education: "The University Trains for Citizenship" by Dean E.B. Robert, 1941
40-41	College of Education: Dr. Deer Calcasieu Parish Principal's Project, 1945-1946

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
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		63	College of Education: employment records, 1947-1948
		64	College of Education: comparative grades in education and other subjects, 1948-1949
		65	College of Education: services and needs, 1948-1951
		66-67	College of Education: memoranda to faculty and staff, 1948-1955
	2	1-7	College of Education: Education 225 course materials and records, 1948-1955
		8	College of Education: faculty meetings, 1948-1955
		9	College of Education: comprehensive examination for master's degree in education, 1949-1953
		10	College of Education: positions of Ph.D. graduates from the College of Education, 1949-1953
		11-12	College of Education: Biennial Reports, 1950-1954
		13-14	College of Education: Education 185 course materials and records, 1950-1955
		15	College of Education: Education 261 course materials and records, 1953
		16	College of Education: Education 599, "Thomas H. Harris, Louisiana Educational Leader" by Verna Mae Bostwick, 1953
		17-18	College of Education: Bureau of Educational Materials and Research records, 1953-1954
		19-23	College of Education: correspondence, 1953-1955
		24	College of Education: examination and thesis report forms, 1954
		25	College of Education: extension classes, 1954
		26	College of Education: "Philosophy, Aims, and Policies of Several Phases of Teacher Education," 1954
		27	College of Education: Education 144 course materials and records, 1954-1955
		28	College of Education: publication invoices, 1954-1955
		29-30	College of Education: questionnaire materials and responses, 1954-1955
		31-32	College of Education: stores requisition receipts, 1954-1955
		33	College of Education: travel expense vouchers for M.S. Robertson, 1954-1955
		34	College of Education: Honor's Day materials, 1968
		35	College of Education: "An Educational Experiment in International Good Will" by M.S. Robertson, undated

**Subseries 2. National Education Association, 1932-1955, undated**

36 *Research Bulletin* volume 10, number 3, 1932

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
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		50	"Southern Educational Problems" report, 1947
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		53	Oklahoma Commission on Teacher Education and Certification report to the profession, 1947-1948
		54	"Opportunity Follows Need," from the <i>Journal of the National Education Association</i> , 1948
		55	Research studies, 1948-1949
		56	Defense Commission <i>Defense Bulletins</i> , 1951-1955
		57	National School Public Relations Association, Celebrities Dinner, 1954
		58	"Magazine Report," newsletter 1954
		59-62	American Educational Research Association records, 1954-1955
		63	Regional conferences on teacher education, certification, and professional standards, undated

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65	Official roster of association officers, 1954
66-70	Commission on Research and Service records, 1954-1955
71-76	Annual conference and meeting materials, 1954-1955
77	Cooperative Program in Elementary Education, 1954-1955
78	Correspondence, 1954-1955
79	Newsletters, 1954-1955

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43:55	3	1	Bibliographies on occupational information and guidance, 1941
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		3	Educational Surplus Property memoranda, 1945-1946
		4	Employment records, 1945-1948
		5-18	Correspondence, 1945-1949
		19	Commissioner's bulletins, 1946
		20-22	Field Operations memoranda, 1946
		23	Field Representatives Conference, Eighth Service Command Headquarters records, 1946
		24	Housing needs of Louisiana veterans, 1946

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
43:55	3	25-27	Division of Surplus Property Utilization records, 1946-1947
		28	Group Hospitalization Incorporated records, 1946-1947
		29-34	Travel documents and vouchers, 1946-1948
		35-38	War Assets Administration records, 1946-1948
		39	Duties of Field Representative, 1947
		40-41	Reports on donable property and real property programs, 1947-1948
		42	Ouachita Parish School Board records, 1948
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		49	EEP-WPA Planning Institute records, 1936
		50	Project applications and proposals, 1936
		51	Regional Working Conference of State Directors and Supervisors of Adult Education and Nursery Schools records, 1936
		52	Report on the WPA Planning Institute, 1936
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		55	Miscellaneous materials and records, 1936-1938, undated
		56-58	Correspondence, 1936-1942
		59	Nursery School Manual, 1937
		60	Teachers Institute Emergency Education Program conference agenda, 1937
		61-63	Teacher Training Conference and Planning Institute records, 1937-1938
		64-70	Technical Series circulars, 1937-1941
4		1	Bulletin number 2, Nursery Education, 1938
		2	"Negro Teachers of WPA and Materials on Literacy Education" (report), 1938
		3	Woodblock print calendars, 1939-1940
		4-5	Education Program of Louisiana records, 1940
		6	Division of Community Service Programs operating records, 1940
		7	Operations Division Field memorandum, 1940
		8-13	Family Life Education materials, 1940-1942
		14	"Commissioner's Letters," 1941-1942
		15-19	Adult Education Project Training Program materials, 1941
		20	Correspondence and memoranda, 1941
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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
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		33	Education Phase Program, 1942
		34	Program Orientations, 1942
		35	Service letters, 1942
		36	War Services Section training programs, 1942
		37-40	Outlines and reports, undated

**Subseries 6. Other Organizations, 1929-1955, undated**

41	Adult Education Association records, 1953-1954
42	American Association for Adult Education, 1945-1946
43	American Association of Colleges for Teacher Education report of committee, 1953
44	American Association of University Professors membership, 1951
45	American Council on Education Committee on Teacher Education, "The Newsletter" volume 1, number 5, 1946
46	Bureau of Governmental Research of New Orleans, Louisiana, "Organization of the Government of the City of New Orleans" (diagram), 1942
47	California Test Bureau materials, 1951-1954
48	Canada-U.S. Committee on Education, "Similarities and Differences in the Major Values of the American and Canadian People," 1953
49-51	Committee on Diagnostic Reading Tests materials, 1951
52	Council on Cooperation in Teacher Education newsletters, 1954-1955
53	Delaware State Board of Education report of the Division of Special Education and Mental Hygiene, 1943-1944
54	Department of Cultural Affairs, "The Organization of American States and the Government of Chile," 1954
55	Economic Development Committee of Louisiana records, 1944-1945
56	Educational Test Bureau materials, undated
57	General Education Board, Inquiry of M.S. Robertson, 1951
58	George Peabody College for Teachers, <i>The Peabody Reflector</i> , November 1955
59	Governor's Commission on the Improvement of Education in Louisiana, 1945
60	The Great Books Foundation information and promotional materials, 1947
61-62	IBM training materials and machine functions, 1954

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
43:56	5	63	Louisiana College Conference, 1954
		64	Louisiana Council on Adult Education records, 1946-1947
		1-2	Louisiana Education Association records, 1949
		3	Louisiana Merit System Council, "Number Please!" (information booklet), undated
		4-7	Louisiana School Board Association records, 1946-1955
		8-9	Louisiana School Lunch Employees Retirement System records, 1954-1955
		10	Louisiana Secretary of State, "Public Documents of Louisiana," 1955
		11	Louisiana Society of Crippled Children materials, 1946
		12	Louisiana State Board of Education Special Committee on Educational Planning, 1945
		13-31	Louisiana State Department of Education records, 1929-1954
		32	Louisiana Parent-Teacher Association 26 <sup>th</sup> Annual Convention, 1949
		33-39	Louisiana Teachers Association records, 1936-1954
		40	National Citizens Commission for the Public Schools correspondence, 1950-1951
		41	National Society of College Teachers of Education membership applications, undated
		42	National Society for the Study of Education annual announcements and meetings, 1950-1954
		43	New York Curriculum Conference, 1938
		44	Progressive Education Association, "Characteristic Emphases of the Progressive Education Movement," 1938
		45	Public Affairs Committee pamphlet number 179, "Loyalty in Democracy: A Roundtable Report," 1951
		46-48	Science Research Associates materials, 1945-1954
		49	Silver Burdett Company Research Service, "The Supervisor's Exchange," 1946
		50	Southeastern Louisiana College correspondence regarding Special Education Clinic, 1955
		51	Southern Council on Teacher Education meeting in Louisville, Kentucky, 1954
		52	Southern University Graduate School records, 1956
		53	Teachers' Retirement System of Louisiana 18 <sup>th</sup> Annual Report of the Board of Trustees, 1954

**Series III: Printed Materials, 1931-1954, undated**

- 54 "Problem Solving in Arithmetic" by M.S. Robertson (reprint from *The Peabody Journal of Education*, volume 9, number 3), 1931

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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
43:56	5	55	<i>The Louisiana Colored Teachers' Journal</i> , volume 12, number 3, 1939
		56	Proceedings of the Second National Conference on the Problems of the Negro and Negro Youth, 1939
		57	"Louisiana For Defense: A Presentation of the National Defense Training Program in Louisiana," 1941
		58	Test forms, 1942-1947
		59-63	Newspaper clippings, 1946-1953
		64	State of Louisiana Primary Election Law, Act number 46 of 1940 as amended through the regular session of legislature, 1946
		65	<i>U.S. Education News</i> volume 2, number 2, 1946
		66	<i>Education in Louisiana: A Study and Recommendations for Improvement</i> , 1948
		67	Compilation of the Social Security Laws, 1951
		68	Pamphlets, 1952-1954, undated
		69	Ginn and Company: "What the Colleges are Doing" number 99, 1954
		70	<i>A Dramatization of a Naturalization Court</i> (manuscript produced by Sector of Extension Education for Adults, Superintendents' Round Table, City Public Schools, Lincoln, Nebraska, undated
		71	Ekotape booklets, undated
		72	Individual Faculty Member Inquiry Form, undated

**Series IV. Research Files and Notes, 1910-1955, undated**

73	Course of Study for Rural Elementary Graded Schools: Literature Relating to Community Study, 1910
74	Notebooks, 1934-1938
75	"A Satisfying Home," by Lela A. Tomlinson, 1938
76	"The Farm Vegetable Garden: Evening Class Outline," 1938
77	Radio interview between C.L. Greiber and Hilton Hanna on the National Citizenship Program, 1941
78	Travel documents and notes, 1946
79	"Negro Education Directory," 1948-1949
80	Speeches and addresses, 1948-1953
81	"Public School Finance in Louisiana," 1949
82	"Pupil-Teacher Ratio of Negro Schools in Louisiana," 1949
83	"Educational Opportunities in Louisiana," 1949
84	Fort Necessity High School Teacher's Guide, 1950-1951
85	Book review: <i>The Thread that Runs So True</i> by Jesse Stuart, 1951
86	Notes for <i>Education in Louisiana after 1898</i> by M.S. Robertson, 1953



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<u>Location</u>	<u>Box</u>	<u>Folder(s)</u>	<u>Contents (with dates)</u>
43:56	5	87	Publicity: "The School Administrator and his relations with Newspapermen," 1953
		88	"East Baton Rouge Parish Negro Teachers, First Semester," 1954-1955
		89-93	Article drafts, undated
		94	Community songs, undated
		95	Hand-drawn charts, undated
		96-97	Lesson plans, undated
		98	Study guide in supervision for East Baton Rouge Parish principals prepared by Clark L. Barrow, Superintendent, undated
		99	Teacher certification, undated
		100-102	Miscellaneous notes and materials, 1946-1955, undated